



**Artists' Insurance Policy**

**APPLICATION FORM:**

**Exhibition Insurance for AIR Members**

Developed in conjunction with a-n The Artists Information Company, acting on behalf of members of AIR (Artists' Interaction and Representation)

**IMPORTANT NOTICE: Please read carefully before completion.**

This form is designed for artists who want to take out insurance cover for Artwork whilst in transit to/from and whilst on display at an exhibition.

This cover is only available to AIR members who meet the qualifying criteria stated on page 2 and who can meet the eligibility criteria set out below and sign the declaration. **If not, please contact Hencilla Canworth for a bespoke quotation.**

It is important that all relevant information is disclosed to an insurer as any non-disclosure or misrepresentation of a material fact could invalidate all or part of the Insurance contract. A material fact is anything likely to influence the Underwriters assessment of the risk. If you are in any doubt as to what constitutes a material fact, please contact Hencilla Canworth for guidance.

**Please note that no cover will apply until confirmed in writing by Hencilla Canworth.**

Artist Name:

Correspondence Address:   
 Postcode:

Telephone Number:  Mobile Number:

E-Mail Address:  Website:

Exhibition Venue Address:   
 Postcode:

Insurance Commencement Date:  AIR Reference Number:

**Cover Required (Please Tick One Option):**

Please select the Sum Insured & Period of Insurance Required (*please note that the sum insured should be adequate to cover the net sale price of all works being exhibited*):

Sum Insured	Period of Insurance	Premium	✓
Up to £30,000	1 Month	£94.50	
£35,000	1 Month	£98.48	
£40,000	1 Month	£110.40	
£45,000	1 Month	£122.32	
£50,000	1 Month	£134.25	

Sum Insured	Period of Insurance	Premium	✓
Up to £20,000	2 Months	£94.50	
£25,000	2 Months	£104.43	
£30,000	2 Months	£122.32	
£40,000	2 Months	£158.10	
£50,000	2 Months	£193.88	

Please state the maximum value of any single individual item of Artwork:  £

**IMPORTANT: IF THE ARTWORK COMPRISES OF OR INCLUDES PRECIOUS METALS &/OR PRECIOUS STONES, PLEASE CONTACT HENCILLA CANWORTH FOR FURTHER GUIDANCE AS ADDITIONAL PREMIUM &/OR TERMS MAY APPLY.**

**IMPORTANT NOTES** All premiums quoted are inclusive of 6% Insurance Premium Tax and a £15.00 administration fee. Please refer to the AIP Policy Summary for details of the principal terms, conditions and exclusions. Full Policy Wording available upon request.

**Need more or longer cover? Contact Hencilla Canworth for a bespoke quotation:  
 Tel: 020 8686 5050 Fax: 020 8686 5559 E-Mail: air@hencilla.co.uk**



## *AIR Members' Exhibition Insurance Qualifying Criteria and Statement of Fact*

### Eligibility

This policy is available to all UK based AIR members of a-n The Artists' Information Company in respect of their artistic practice, who comply with the following Qualifying Criteria and Statement of Fact. Other AIR members should contact Hencilla Canworth for a bespoke quotation.

### Qualifying Criteria and Statement of Fact

By accepting this insurance you confirm that the facts stated below are true. These statements, and all information you or anyone on your behalf have provided to Hencilla Canworth will be incorporated into and form the basis of the policy.

If anything in these statements is not correct, the Underwriters will be entitled to treat this insurance as void.

#### **Information about the Artwork to be insured:**

In respect of the Artwork, you agree that:

- it does not include any form of precious metals &/or precious stones
- it will be appropriately packed for transit to minimise the risk of damage
- in respect of portable items with an individual value exceeding £1,000, appropriate steps have been taken to secure the items during the Exhibition
- it will be exhibited within a building that will be secured against illegal entry during the periods when the exhibition is closed to the public

#### **General Disclosure and Material Information**

In relation to your artistic practice, you have never:

- had an insurance declined, cancelled or renewal refused or had special terms, restrictions or conditions imposed by an insurer
- been prosecuted, or have any prosecution pending, under the Health & Safety at Work Act or any similar legislation
- been declared bankrupt or been disqualified from being a company director
- been involved as owner, director or partner of any company that went into receivership, administration or liquidation
- been the subject of (or have pending) any County Court Judgments
- been convicted, or charged (but not yet tried) in respect of any criminal offence

#### **Previous Claims / Losses**

In relation to your artistic practice, in the last three years you have not sustained:

- any single loss or damage to property exceeding £1,000 (whether or not insured)
- any combination of loss or damage to property exceeding £5,000 (whether or not insured)

### Declaration

I declare that to the best of my knowledge or belief the particulars and statements given above are true and complete.

Sign here:	Dated:
Print your name:	

### Payment Instructions

I wish to pay by (please tick as appropriate):

- (i) Payment in full by cheque (enclosed) payable to '**Hencilla Canworth Limited**'
- (ii) By Visa, Mastercard, Solo or Maestro/Switch Credit/Debit Card detailed below: **For security reasons we recommend that you telephone us on 020 8686 5050 with this information.**

Card Holders Name:			
Card Number:		Expiry Date:	
Last 3 Digits on the signature strip:		Issue No. (Maestro/Switch)	
Card Registered House No.:			
Card Registered Postcode:			

**To arrange cover please post / fax / e-mail the completed form to Hencilla Canworth:**

**Hencilla Canworth Limited, Simpson House, 6 Cherry Orchard Road, Croydon, Surrey, CR9 5BB  
Tel: 020 8686 5050 Fax: 020 8686 5559 E-Mail: air@hencilla.co.uk**